

## Assassination Records Review Board

600 E Street NW ▪ 2nd Floor ▪ Washington, DC 20530

*June 30, 1995*

*Mr. Jim Koepke*

*HSB - 4*

*525 Portland Ave. S.*

*Mpls., Mn. 55415*

*Dear Mr. Koepke:*

*Thank you for your letter of June 26, 1995 requesting materials on the Assassination Records Review Board and guidance on the best way to provide the Board with information.*

*The most useful and effective manner in which to supply us with information about the possible existence and location of assassination records is to write a detailed letter containing as much specific information as possible. The correspondence will be carefully reviewed and a determination will be made whether or not the records cited are relevant under the mandate of the Review Board contained in The President John F. Kennedy Assassination Records Collection Act of 1992.*

*I have enclosed various background materials about the Review Board for your information. The Board is an independent federal agency which*

*receives federal funding through the normal appropriations process.*

*Again, thank you for writing to the Review Board. We appreciate your interest in the Board's work and look forward to hearing from you again.*

*Sincerely,*

*Thomas E. Samoluk, Esq.  
Associate Director for Communications*

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