
STAFF NOTES

Assassination Records Review Board

January 13, 1994 Issue 2

Board Meeting in Washington on Jan. 25th

The Review Board is meeting in Washington on January 25th at (???) location) at (???) time. An agenda will be faxed to members in advance of the meeting.

Board Scheduled to Meet With FBI Director

As part of the late January meeting, the Board members are scheduled to meet with FBI Director Louis Freeh on Wednesday, January 25th at 1:30 p.m. at the FBI headquarters.

Warren Commission Documents Review

The Board staff has

begun the review of Warren Commission documents which are not public and have not been referred to other agencies for review. The staff plans to present these documents with recommendations to the Board at the January 25th meeting.

HSCA Documents Review

The House Select Committee on Assassinations (HSCA) documents which have not been publicly released and are not pending before other federal agencies were preliminarily reviewed by Jeremy Gunn and Tom Samoluk. Several of the documents raise important

confidentiality and privacy concerns which are detailed in a staff memorandum to the Board.

It is hoped that specific recommendations on these documents will be made to the Board within several weeks.

Jeremy has also spent several hours at the National Archives facility in College Park, Maryland reviewing HSCA documents which have already been publicly released. The goal is to familiarize himself and the analyst staff with various leads which the HSCA pursued, but was unable to complete.

Board Staff Growing

Additional staff members have reported

for work and several more are scheduled to arrive in the coming weeks and months.

Two New Analysts

Gene Burpoe started as an analyst/specialist on December 27th. He was previously at the Pentagon, where he served as a Policy and Missions Staff Specialist in the Office of the Secretary of Defense/Assistant Secretary for Special Operations and Low Intensity Conflict. He is assigned to Team 2 (military).

Phil Golrick also

Chet Rhodes has been hired as the Board's computer specialist. Chet is overseeing the design and installation of the Board's computer network. He is the network administrator and an instructor at the University of Maryland College of Journalism.

Tunheim Does A.P.

started on December 27th, as an attorney-analyst/specialist. Phil was a litigator at the Washington law firm of Covington & Burling. He is assigned to Team 3 (FBI/Justice).

More Analysts Started

Jan. 9th

Eric Sheinkopf, a former legislative assistant for international affairs in the office of Senator Daniel Inouye (D-HI), and Michelle Seguin, who was a legal assistant at Covington and Burling joined the staff as analysts on Monday, January 9th.

Interview

Board Chair Jack Tunheim did an extensive telephone interview with a Washington-based Associated Press reporter. The interview focused on the Board's plans for 1995. The reporter intends to file the story for an upcoming weekend, although she is not sure exactly when.

Three additional analysts will join the staff in February and two more will arrive in the Spring.

Administrative Support

Valerie Sails arrived for work as an administrative assistant on January 9th. Valerie is providing administrative support to David Marwell and the senior staff. Valerie previously worked with David at the Berlin Documents Center.

Computer Specialist on Board

On another press front, the Washington Post article for which Jack was interviewed in December is reportedly still being edited and awaiting publication. Maryland College of Journalism.

offices are ready.

Completion of the permanent Board quarters is still expected by the first week of February.

Ethics Desk Office has advised Sheryl Walter that if members are not paid for a day then it does not count as a U.S. government work day.

Federal Holiday Notice

The Board offices will be closed on Monday, January 16th for Martin Luther King Day, a Federal holiday.

Construction Update

The construction of the Board's permanent offices is moving full-speed ahead.

During the construction, Jeremy and the analysts are working in the temporary space that was previously occupied by Jeremy, Tom Samoluk and Sheryl Walter.

Tom and Sheryl have joined David Marwell and Tracy Shycoff in a temporary office in Room 205 until the permanent

Ethics and Travel Days

As a follow-up to the ethics briefing the Board received at the December meeting, our