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NOTE FOR: Eleanor E. Neiman  
FROM:   
DATE: 01/30/96 11:56:12  
SUBJECT: Your ?'s re: Overall Digraph and ZR

CL BY: 618950  
CL REASON: 1.5(c)  
DECL ON: X1  
DRV FROM: MIS 2-82

\*\*\*\*\*

An overall digraph is used to designate an overall cryptonym for general subjects, programs, or activities for which responsibility is shared with other components.

\*\*\*\*\*

An extract is used when an individual/company in a document has a 201/301 file, but the length of the document may be too long to 'B' code (B code: to cross-file an entire copy of a document into a 201/301).

- ZR is used to indicate that the pertinent information indicated by the analyst is to be extracted for headquarters only.
- FR is used to indicate that the pertinent information indicated by the analyst is to be extracted for headquarters and the field.

When an extract is performed, a machine printout is generated and is sent to the location of the 201/301 file. The printout will indicate:

- that it is an extract
- what document it is from
- the date of the document
- where the Record Copy is filed
- the information extracted by the analyst.

For example, say there is a 60 page document on the Communist Party of Mexico. The only time in the whole document the following info is mentioned is: "Juan Jose Gonzalez Jimenez resigned as Mexico City Chairman on 17 Jan 96." He has 201-0000001. The DMB analyst pulls this info using 'ZR' or 'FR', and instead of having a 60 page document in his 201, he has a one page extract.

Hope this helps. Any questions/problems, pls let me know.

Ray x47566

CC:

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NOTE FOR: J. Gunn, ARRB Staff  
FROM: Barry Harrelson  
DATE: 01/13/96  
SUBJECT: ZR and Oswald, Document # 104-10021-10031

CL BY: 611637  
CL REASON: 1.5(c)  
DECL ON: X1  
DRV FROM: MIS 2-82

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